

Summer 2026

Summer priorities focused on strengthening MRS administrative operations, improving organization and data management, supporting resident leadership, and developing more efficient and sustainable processes for the board, committees, membership, and society programs.

Administrative Processes & AI Integration

- Integrated AI tools into administrative workflows to streamline repetitive and time-consuming tasks while maintaining review and oversight of final materials.
- Improved processes for preparing and organizing board agendas, minutes, reports, committee materials, and other society documents.
- Began standardizing document formats and developing reusable templates and workflows.
- Reviewed existing administrative practices to identify duplicated, outdated, or unclear processes.
- Improving organization and retrieval of Society records to make information easier to maintain and carry forward.

Membership & Data

- Completed an extensive summer review of membership and Michigan radiologist data.
- Identified more than 1,000 potential nonmembers for additional review and possible future outreach.
- Spent approximately one month comparing and cleaning records. Used NPI, CMS specialty, Michigan location, and practice information to narrow the list; set aside uncertain specialty matches for further review.
- Reviewed year-over-year membership numbers and categories to provide clearer Board reporting, including resident and medical student participation.
- Began preparing the refined data for future targeted membership recruitment and engagement.

Resident & Fellow Section Support

- Worked directly with RFS leadership to improve administrative processes and organization.
- Assisted with planning and development of the RFS Annual Meeting.
- Developed improved onboarding processes for incoming resident leaders, including clearer roles, responsibilities, resources, and MRS processes.
- Worked to improve continuity from one RFS leadership year to the next so incoming leaders do not have to start from scratch.
- Provided ongoing administrative guidance and support for RFS programs and activities.

Governance & Board Administration

- Reviewed and reconciled the 2026–2027 Board roster, Nominating Committee information, terms, positions, and vacancies.
- Identified discrepancies in existing Board records and began updating and organizing the official roster.
- Continued review of committee structure, Board materials, reporting processes, and annual planning.
- Identified areas where written procedures, clearer ownership, or Board direction may be needed.

Committee Support

- Began developing a more consistent approach to committee expectations, reports, minutes, calendars, and document organization.
- Continued work toward better coordination and information flow between committees and the Board.
- Identified opportunities to make committee records easier to maintain and access throughout the year.

Communications & Digital Operations

- Continued management and maintenance of the MRS website and digital communications.
- Reviewed opportunities to make Board and committee information on the website easier to navigate and use.
- Continued support for Society communications, event promotion, membership messaging, and other digital needs.

Looking Ahead

- Continue membership data verification and develop a manageable approach to targeted outreach.
- Continue improving RFS onboarding, annual planning, and leadership continuity.
- Continue standardizing committee and Board administrative processes.
- Document recurring procedures and clarify ownership where needed.
- Continue improving Board reporting, annual planning, and record organization.
- Continue responsible use of AI and other technology to reduce administrative workload and improve consistency.